



Team Consideration of External Report¹

Office of Special Education
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland 20850

MCPS Form 336-68
July 2017

INSTRUCTIONS: (1) Staff member speaks with parent/guardian to determine their reason for submitting external report. (2) Staff member completes Parts I and II and schedules a meeting to consider external report. (3) Qualified professional completes Part III during meeting.

PART I: Student Information

Student Name _____ Student ID# _____

Current School _____ Grade _____

PART II: Parent/Guardian Reason for Submitting External Report and Intent

Type of External Report _____

Date Received ____/____/____

Date of Parent/Guardian Contact ____/____/____

Parent/guardian's stated reason for submitting report (i.e., parent or guardian's intent in providing the external document)

Type of meeting to be scheduled: EMT Child Find Referral Reevaluation IEP Team Meeting IEP Team Meeting

Parent and Teacher Conference Section 504 Plan EMT Meeting Other _____

PART III: Information about Consideration of External Report

Date of Meeting ____/____/____

Name of Private Reporter _____ Date of Report ____/____/____

Chief Considerations _____

Meeting Discussion/Recommendations _____

Name _____ Position _____

Additional Comments _____

PART IV: Meeting Participants

Consideration of this document shall not be construed as agreement with all statements and recommendations made by the external reporter.

Name _____ Position _____

Name _____ Position _____

Name _____ Position _____

Name _____ Position _____

Name _____ Position _____

DISTRIBUTION: Attach to external document, place in student's confidential file and upload to the appropriate on-line platform.

¹ This form is not intended for use when reviewing reports from other public school systems.