



# Yearly Evaluation Report

Office of Human Resources and Development

Rockville, Maryland 20855

MONTGOMERY COUNTY PUBLIC SCHOOLS

MCPS Form 430-66

March 2011

**INSTRUCTIONS:** To comply with the MSDE certification bylaws, please complete this evaluation report for all certificate holders by the dates established by MCPS procedures. Based on Maryland state law, performance criteria must include, but not be limited to, scholarship, instructional effectiveness (if applicable), management skills, professional ethics, and interpersonal relationships. Professionals (certificate holders) will be evaluated using the appropriate performance standards developed for their assignment.

Certificate holder's name \_\_\_\_\_  
*Last* *First* *MI*

Position \_\_\_\_\_ Employee ID # \_\_\_\_\_

Location \_\_\_\_\_

**OVERALL EVALUATION (check one):**

- Satisfactory/Meets standard     Unsatisfactory/Below standard

Overall evaluation is based upon the six MCPS performance standards. If performance is Unsatisfactory/Below standard, the PAR process will be initiated.

Written comments by the certificate holder can be attached.

Signature, Certificate Holder \_\_\_\_\_ Date \_\_\_\_\_

Signature, Principal/Director/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Distribution:    Original/School and Office file with observation/conference records; COPY 2/Certificate holder