

REGULATION MONTGOMERY COUNTY PUBLIC SCHOOLS

Related Entries: IPD-RA, JNA, JOA-RA, JFA-RA

Responsible Office: Chief Operating Officer

Curricular Expenses for Students

I. PURPOSE

To set forth guidelines and procedures to be followed with regard to student expenses

II. BACKGROUND

- A. Students cannot be denied access to curricular materials required to meet course outcomes based on inability to pay required fees.
- B. It may be requested that students purchase supplemental materials, including such items as workbooks, handbooks, dictionaries, atlases, and review guides. All students must be provided with reasonable access to any materials that are suggested or recommended for purchase.

III. PROCEDURES

Each school must inform parents and students of course-related fees by generating a publication of all curricular expenses. The list of curricular expenses will be reviewed and approved by the appropriate community superintendent prior to publication.

The class/course-related fees list must be published in the schools' registration materials, or other school/family written communications. The following must be included:

- A. All curricular fees charged to students
- B. The availability of alternative payment arrangements, including possible waiver of fee
- C. All supplemental materials, such as workbooks, dictionaries, atlases, and review guides suggested for purchase by course
- D. Courses that require lab fees

Regulation History: Formerly Regulation No. 540-3, January 12, 1977 (directory information updated), revised December 1986; revised October 4, 1996; revised November 13, 2003.