

**\Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

January 28, 2019

NOTICE TO BIDDERS

**The following are questions and responses from the Pre-Proposal Conference
regarding RFP No. 1083.6, Professional Services and Temporary Personnel
for Information Technology Consulting/Contractual Services**

Question 1: What is meant by working off-site? Can a vendor work off-shore (outside the US?)

Answer: Working off-site means working at a non-MCPS site/facility within the U.S. Working Off-shore, working at a location outside the U. S., requires that the staff are direct employees of the vendor and will not receive access to any MCPS data. Outsourcing or sub-contracting to subcontractors or to third party providers outside the U. S. is not permitted.

Question 2. How are labor category rates being evaluated?

Answer: MCPS agrees that the labor category rates do not need to be included in the evaluation of this bid. Vendors are advised that they do not need to include this information in their response. Any labor category rates that are included will be disregarded in the evaluation process. Labor rates will be considered within each SOW. Erratum # 4 has been issued.

Question 3. Under the prior cycle of this bid, how many SOW's were issued? Were all the pre-qualified vendors awarded SOW's?

Answer: Not all pre-qualified vendors under the previous RFP 1083.5 were awarded SOW's. Pages 11 and 12 of the "**1083.6 Q and A 1-25-2019.pdf**" document provided on 1/25/2019 lists vendors who were pre-qualified under RFP 1083.5. Vendors may visit the MCPS Funding Accountability and Transparency website to search and view summary information about vendors who receive payments of \$25,000 or more during a fiscal year. This website can be accessed by visiting <http://funding-account.mcpsmd.org/fundingtransparency/>

Question 4. How will vendors know what core competencies we gave them credit for?

Answer: When MCPS informs vendors that they are pre-qualified, MCPS will also include information showing which core competencies MCPS has given them credit for. If a vendor who has been prequalified acquires an additional core competency after the award of the contract, the vendor is encouraged to reach out to the buyer, Laurie Checco with a brief description of the new competency. MCPS will determine whether or not other pre-qualified vendors can perform this competency. If MCPS determines the need for this additional competency, MCPS will inform the vendor.

Question 5. The MAPT rider is not available in WORD format.

Answer: The MAPT rider in WORD format has been posted on eMaryland Marketplace and on the Procurement website.

Question 6. Will the RFP due date be extended due to the additional questions and answers?

Answer: No. MCPS does not believe that the questions warrant an extension of the due date.

Question 7. Can a vendor respond to the RFP as both a prime vendor and also as a subcontractor to another vendor?

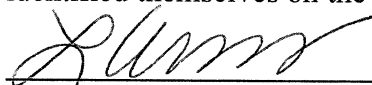
Answer: Yes

Question 8. Will MCPS disclose the weights of the evaluation criteria?

Answer: No. MCPS does not disclose the weights of the evaluation criteria.

Question 9. Will MCPS send out the list of attendees at the pre-proposal conference?

Answer: Yes. MCPS will provide a list of attendees who signed-in and for the vendors who identified themselves on the conference call.



Laurie Checco, Buyer II, Procurement Unit

Please indicate your acceptance of this notice by signing on page 2 and returning with your RFP or under separate cover.

Accepted:

Name and Title

Company Name

Copy to:
RFP File

