


Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

April 11, 2024

MEMORANDUM

To: Members of the Board of Education

From: Monique T. Felder, Interim Superintendent of Schools 

Subject: Contract Approval for Bid No. 4087.13, Office and School Supplies

This is a request to award a new annual contract under Bid No. 4087.13, Office and School Supplies, for the purchase of office and school supplies stocked in the Department of Materials Management warehouse for distribution to Montgomery County Public Schools' offices and schools. It is recommended that the Board of Education approve this contract to multiple awardees for one year through March 19, 2025.

WHEREAS, Funds have been budgeted in the amount of \$1,895,671 for the purchase of office and school supplies through Bid No. 4087.13; now therefore be it

Resolved, That having been duly advertised, the following contracts be awarded to the most responsive and responsible bidders meeting specifications as follows:

4087.13 Office and School Supplies
Responsible Office: Office of District Operations—Department
of Materials Management

Awardees: (See note below)

Cascade School Supplies, North Adams, Massachusetts	\$5,220
DGS Educational Products, Inc., *Delray Beach, Florida	\$4,660
Interstate Office Supply Company, *Alexandria, Virginia	\$282,963
National Art & School Supplies, Inc., Rahway, New Jersey	\$118,849
Pyramid Paper Company, Tampa, Florida	\$508,500
Staples, Inc., Lincolnshire, Illinois	\$765,917
School Specialty, LLC, Greenville, Wisconsin, Local Affiliate: Gaithersburg, Maryland	\$201,462
Star Poly Bag, Inc., *Brooklyn, New York	<u>\$8,100</u>
Total	\$1,895,671

Note: Contract amounts will be based on individual requirements.

* Denotes Minority-, Female-, or Disabled-owned Business

MTF:MBH:RR:amd