

**Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

February 14, 2019

NOTICE TO OFFERORS

**The following are questions and responses regarding
RFP No. 4366.2, GIVE BACKpack Program**

Question 1: I understand from the instructions that the supplies are to be “prepackaged”, but do you also want them, “inserted” into the backpack?

Answer: All supplies must be inserted into the backpack

Question 2: How long after the order is placed will delivery be expected for the backpacks/kits?

Answer: See RFP page 6, section 12.0, Contractor responsibilities 12.3

Question 3: What is the previous history of quantities, prices, awarded supplier, and items supplied as part of backpack package?

Answer: Quantities- see question 19. Prices (2017-2018) \$350,000, Awarded Supplier – SchoolKidz.com LLC dba Kits for Kidz, Items supplied as part of the back pack package. – See RFP, page 2, section 4, Scope of Services, a + b

Question 4: Are these all being delivered to one address?

Answer: Backpacks will be shipped to multiple schools and offices in the Montgomery County Public School System

Question 5: What are the estimated per each size bag and supplies?

Answer: See RFP, page 2, section 4, Scope of Services, a + b

Question 6: What is the address to mail bid package too?

Answer: Please refer to the RFP cover letter and page 5, section 11.0, Mandatory Submissions

Question 7: Are electronic bids accepted?

Answer: No.

Question 8: Is there any imprint on the items?

Answer: We do not allow any imprint on any of the items

Question 8: What style black pen?

Answer: Ball point black pen

Question 9: What size filler paper?

Answer: See RFP, page 2, section 4.0, b. Secondary School Supplies

Question 10: Does the “filler paper” require holes for the 3 ring binders?

Answer: Yes

Question 11: Please confirm that the elementary backpacks require 2 binders per backpack?

Answer: Binders are not part of the school supply specifications

Question 12: Are all 18k-70k backpacks sets being shipped at one time?

Answer: The backpacks are sent in a number of different orders based on incoming campaign funds. The goal is to have all backpacks shipped to the schools and offices by August 21, 2019.

Question 13: Will an increase price allowance be approved if any additional overseas tariffs are applicable after award of the contract during any year of the contract, inclusive of the inception year?

Answer: See RFP page 3, section 6.0, Provision for Price adjustment.

Question 14: Are the school supplies being stuffed into the backpacks?

Answer: Please see question 1.

Question 15: How many backpacks and school supplies were purchased per grade level last year?

Answer: We do not break the orders down by grade level. See question 2.

Question 16: If multiple addresses – we must have quantities and addresses for delivery to properly quote shipping and handling costs.

Answer: We will not have the shipping addresses available until the orders have been placed. All packages are shipped to schools and office addresses in Montgomery County, Maryland.

Question 17: How many backpacks and school supplies per grade level?

Answer: For the 2018-2019 school year, we ordered 13,337 elementary backpacks and 5,530 secondary backpacks. The campaign will be open to the entire school district and we expect to order a higher number of backpacks for the 2019-2020 school year.

Question 18: How many backpacks and school supplies per grade level last year?

Answer: see question 17.

Question 19: What is the previously used material of the outside of the bag?

Answer: Nylon

Tina Marie Booth
Buyer
Procurement Unit

AMD

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
(Name & Title)

Name of Company: _____