

December 21, 2022

ERRATUM #1

**Request for Proposal (RFP) #4366.3
MCPS GIVE BACKpacks Program**

Please note the following changes to above-mentioned RFP. All other terms and conditions remain the same.

1) The following language has been added to this solicitation:

Provision for Price Adjustment

Unit prices quoted herein are subject to price adjustment downward in accordance with decreases in prices announced by the manufacturer of the subject item any time prior to award. Recommendations for awards, however, shall be made based on the original bid submission only.

Subsequent to award, the unit prices quoted herein are subject to price adjustment upward or downward in accordance with increases or decreases announced by the manufacturer after the contract award. The successful bidder must notify the director of the Department of Materials Management of any announced manufacturer's price reductions and give immediate benefit to MCPS in a proportionate amount.

Price increases will not be considered for the first 180 days of the contract. Thereafter the successful vendor must submit a written request for price relief. **The request for a price increase shall include documentation from the manufacturer to verify the basis for such request.** MCPS reserves the right to accept or reject the request as may be determined to be in the best interest of MCPS. Any orders received prior to a request for a price increase shall be honored at the original contract price. If the request for a price increase is approved, a contract amendment will be issued.

2) Under Section 12.0 SCHEDULE OF EVENTS, it states that the Anticipated award date is "March 14, 2023." This should just read as "**Anticipated award date: March 2023.**"



Angela McIntosh-Davis, Director
Division of Procurement

AMD:cly

Please indicate your receipt of this notice by signing below and return with your bid or under separate cover.

Accepted: _____
Name and Title

Name of Company: _____