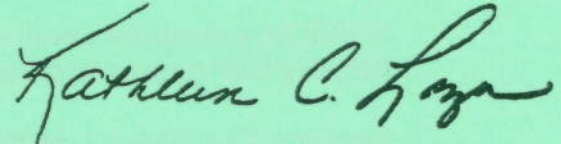


Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

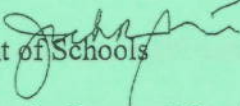
October 9, 2018

APPROVED BY BOARD



MEMORANDUM

To: Members of the Board of Education

From: Jack R. Smith, Superintendent of Schools 

Subject: Contract Approval for Request for Proposal No. 4455.1, Enterprise Resource Planning Software and Implementation Services

This is a new contract with a firm to provide implementation services to upgrade the Oracle Financial Management System to Oracle Enterprise Resource Planning (ERP) Cloud and to implement the Oracle Enterprise Performance Management (EPM) Cloud budget solution utilizing the Oracle Software-as-a-Service Platform. It is recommended that the Board of Education approve this contract through June 30, 2021.

The Oracle ERP and EPM Cloud implementation is part of the ERP Upgrade Program to modernize and upgrade Montgomery County Public Schools (MCPS) core business systems that have reached end of life and have limited vendor support. The ERP and EPM implementation will be performed in an overlapping, phased approach that will extend during three fiscal years; the project is budgeted across Fiscal Year (FY) 2019, FY 2020, and FY 2021. This strategic approach will ensure that implementation risk is minimized and that schools are better served through modern supported technologies, more efficient business processes, and an enhanced end-user experience.

Request for Proposal No. 4455.1 was released in April 2018 to identify an experienced Oracle Cloud Implementation firm and to begin the work in FY 2019. A seven-member MCPS cross-functional team evaluated vendor proposals in May 2018. The selection team elevated the top three qualified firms in the first phase of the interview process that took place in June 2018. Teams from each elevated firm participated in a full-day scripted interview held at MCPS. The MCPS selection team evaluated each firm's qualifications and proposed services, and subsequently moved the top two firms forward to the discovery phase. The discovery phase that took place in August 2018 consisted of a two-day work session with each firm. Multiple Requests for Clarification letters were issued to vendors during this procurement process to clarify items relevant to the implementation.

Selected MCPS staff/subject matter experts observed the June interviews and August discovery work sessions and provided valuable feedback via online surveys that were used in the selection process. This comprehensive vetting process led MCPS to identify the firm best qualified to perform this critical multiyear implementation. In addition, staff in the Office of the Chief Financial Officer and Office of the Chief Technology Officer presented information to the Board of Education's Fiscal Management Committee regarding this project on September 18, 2018.

WHEREAS, Funds have been budgeted for Request for Proposal No. 4455.1, Enterprise Resource Planning Software and Implementation Services; now therefore be it

Resolved, That funds for the following contract be approved as follows:

- 4455.1 Enterprise Resource Planning Software and Implementation Services
Responsible Office: Office of the Chief Technology Officer

Awardee

Applications Software Technology, LLC, Naperville, Illinois \$9,435,795

JRS:AMZ:KCL