

January 27, 2023

ADDENDUM/ERRATUM #2

Invitation for Bid #4599.4, Vertical File Cabinets

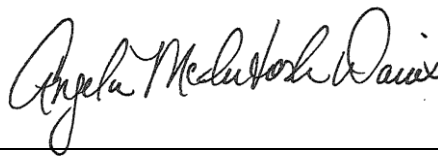
Please note the following changes to above-mentioned Invitation For Bid.

Please note the following clarification concerning Section I. O. Manufacturer's Capability.

As per Section I. O. Manufacturer Capability, the vendor/bidder shall provide

- Name and address of manufacturing facility(ies); size and capacity of manufacturer; volume of furniture produced January-August in *each* of the past three years.
- Vendor/bidder shall submit an audited financial statement. The company must have been profitable for the past three years. Financial data will be held confidential, if requested.
- The manufacturer shall provide an audited financial statement. The manufacturer must have been profitable for the past three years. Financial data will be held confidential, if requested. **[If the bidder is unable to obtain an audited financial statement from the manufacturer(s), a letter of good standing from the manufacturer's bank will be accepted.]**
- Vendor/bidder shall provide details of three recent school system furniture contracts. **[Contract name and number, details of school system size, annual sales volume]**
- Lead time for orders to be placed by MCPS to guarantee delivery by July 1st.

All other terms and conditions remain the same.



Angela McIntosh-Davis, CPPB
Director, Division of Procurement

AMD:jj

Please indicate your receipt of this notice by signing below and return with your bid or under separate cover.

Accepted: _____
Name and Title

Name of Company: _____