

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

June 11, 2020

MEMORANDUM

To: Members of the Board of Education  
From: Jack R. Smith, Superintendent of Schools  
Subject: Contract Approval for Bid No. 4914.1, Structured Literacy

This is a new contract awarded to the Institute for Multisensory Education to provide resources and staff training for a unified structured literacy approach to teach foundational reading skills in Montgomery County Public Schools (MCPS). These resources and training will integrate into the MCPS Multi-Tiered Systems of Support to augment the teaching of foundational reading skills. The goal of these resources and training is to allow staff members to coordinate support for students with characteristics of, or who have been formally identified, as having Dyslexia and/or Dysgraphia. It is recommended that the Montgomery County Board of Education approve authorization to award up to \$1,937,502 for this contract for three years through June 30, 2023.

WHEREAS, Funds have been budgeted for the contract to award the Institute of Multisensory Education to provide training and resources to fill the immediate need to offer foundational reading skill training to teachers using an explicit and systematic intervention through Bid No. 4914.1; now therefore be it

Resolved, That having been duly advertised, the contract will be awarded to the lowest bidder that met specifications.

4914.1 Structured Literacy  
Responsible Office: Office of Special Education

Awardee

Institute for Multisensory Education, LLC,  
Southfield, Michigan

\$1,937,502

JRS:AMZ:amd