

MONTGOMERY COUNTY PUBLIC SCHOOLS

Expanding Opportunity and Unleashing Potential

DIVISION OF PROCUREMENT

January 10, 2023

240-740-7600

RFP Number: 4967.1
Due Date: January 31, 2023
Open Time: 2:00 p.m.

To: Prospective Respondents:

The purpose of this Request for Proposal (RFP) is to partner with one or more organizations who can provide theatre productions and theater-based programming for high school students in Montgomery County, Maryland. This RFP seeks local partners who provide in-school and/or summer opportunities for students to view live theatre performances and engage in meaningful discussions about issues related to social justice and equity represented in the performances.

A virtual Pre-Proposal Conference for prospective contractors will be held on January 24, 2023, from 11:00 AM – 12:00 NOON, using Zoom. Please see Section 13.0 for the Zoom meeting information. Questions regarding the RFP must be submitted by 4:00 p.m. on January 18, 2023.

Please respond according to the instructions provided in the attached. Submissions must be received by 2:00 p.m., on January 31, 2023. Submissions received after this date and time will not be considered.

The contractor must submit their offer per the instructions under the RFP, Section 8.0 Mandatory Submissions. The submission must be signed by an official having authority to contract with MCPS. The firm and official's name shall be used. This solicitation does not commit the district to pay any costs incurred in the submission of proposals or guarantee that an award will be made.

In the event of emergency closing of the MCPS Board of Education offices, this RFP will open at the same time on the next regular working day.

Sincerely,



Angela McIntosh Davis, Director
Division of Procurement

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Enclosure