

**Department of Materials Management  
Division of Procurement  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
45 W. Gude Drive, Suite 3100  
Rockville, Maryland 20850**

**September 20, 2024**

**NOTICE TO OFFERORS**

**The following are questions and responses regarding**

**RFP No. 4998.1, Consultant for School Boundary Review for Montgomery County Public Schools**

**Question 1:** Under Section 3.1: Project Orientation and Data Collection, you mention "Must maintain compatibility with Environmental Systems Research ESRI platform". Is this simply that data needs to be both importable and exportable in ESRI supported formats or some other expected integration?

**Answer: MCPS prefers exchanging data in an ESRI file geodatabase or shapefile.**

**Question 2:** Under Section 3.1: Project Orientation and Data Collection - Task 4: Facilitate Boundary Study Community Engagement, you mention "Create boundary options reports and maps for community engagement process". Is MCPS staff planning to use our software to develop the option scenarios or do they expect the consultant to create and edit the option scenarios?

**Answer: The consultant will be required to create and edit the option scenarios.**

**Question 3:** With respect to Section 3.1: Project Orientation and Data Collection - Task 2: Develop Community Engagement Process - you describe the community engagement to include engaging all stakeholders by facilitating conducting in-person and virtual meetings. Do you have a rough idea of the approximate number of sessions planned/needed?

**Answer: The offeror is required to develop the plan for community engagement. The number of in-person and virtual meetings will depend on the plan developed by the offeror. The offeror can consider including an estimated number of each type of meeting in their proposal.**

Angela McIntosh Davis  
Director, Division of Procurement

AMD

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: \_\_\_\_\_  
(Name & Title)

Name of Company: \_\_\_\_\_