

September 10, 2024

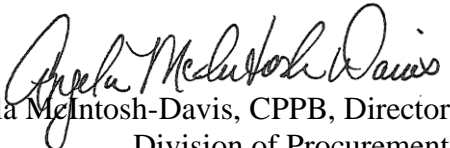
ERRATUM #1

**Request for Proposal # 4998.1
Consultant for School Boundary Review for Montgomery County Public Schools**

The above referenced Request for Proposal is hereby revised to reflect the following:

1. Attachments A-D have been moved and now appear before Appendix A, they were inserted into the incorrect area of the documents
2. The following board resolutions shall hereby be considered and are made part of the full scope of this boundary review in reference to Charles W. Woodward High School, Crown High School and the expansion of Damascus High School:
 - March 28, 2023 REVISED Resolution No., 8.1.2 – Boundary Study Scope Recommendation to Determine the Service Area for the Reopening of Charles W. Woodward High School;
 - March 19, 2024, Resolution No., 11.1, Boundary Study Scope Recommendation to Determine the Service Area for the new Crown High School and the Expansion of Damascus High School;
 - March 19, 2024, Resolution No., 11.2, Revised Boundary Study Timeline for the Boundary Study Scope to Determine the Service Area for the Reopening of Charles W. Woodward High School.

All other language, terms and conditions of the RFP remain unchanged.


Angela McIntosh-Davis, CPPB, Director
Division of Procurement

AMD

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Please indicate your receipt of this notice by signing below and return with your proposal or under separate cover.

Maryland's Largest School District

MONTGOMERY COUNTY PUBLIC SCHOOLS

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Accepted: _____
Name and Title

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Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 28, 2023

REVISED

MEMORANDUM

To: Members of the Board of Education

From: Monifa B. McKnight, Superintendent of Schools 

Subject: Boundary Study Scope Recommendation to Determine the Service Area for the Reopening of Charles W. Woodward High School

By 2026–2027 school year, the following Montgomery County Public Schools (MCPS) high schools will have a projected seat deficit—Montgomery Blair at 582 seats, Albert Einstein at 465 seats, Wheaton at 368 seats, and Walter Johnson at 768 seats—for a total deficit of 2,183 seats. To address these urgent space needs in the Downcounty Consortium and Walter Johnson High School, the following capital projects were approved: John F. Kennedy High School Addition (completed August 2022); Northwood High School Addition and Facility Upgrade (completion August 2026); and Charles W. Woodward High School Reopening (completion August 2026). Upon completion, Northwood High School is projected to have a surplus of 471 seats and the former Charles W. Woodward High School will reopen with 2,159 seats.

The reopening of Charles W. Woodward High School is divided into two phases: Phase I is currently under construction and will be completed by August 2024. Northwood High School will relocate to the former Charles W. Woodward High School for two years, beginning in 2024–2025 school year, while its facility is under construction.

Phase II of the reopening of Charles W. Woodward High School will be under construction while Northwood High School is housed at this facility. In August 2026, both the Northwood High School project, as well as Phase II of the former Charles W. Woodward High School project will be completed; therefore, Northwood High School will return to its new facility and the former Charles W. Woodward High School will reopen.

MCPS Regulation FAA-RA, *Educational Facilities Planning*, guides many of the capital and non-capital processes, such as boundary studies. The regulation states that the superintendent of schools will recommend to the Board of Education the potential scope of the changes to school boundaries “in terms of the geographic area(s) of the county potentially impacted.” In addition,

the regulation states that the superintendent of schools first considers the “minimum unit of analysis” that could address the concerns, then considers the “maximum extent of the potentially affected geographic area(s) that may need to be considered to effectively address the four factors established in Board of Education Policy FAA, *Educational Facilities Planning*.” The regulation further states that “concerns potentially affecting broader communities may require the scope to extend to the consideration of options involving communities in adjacent clusters.”

WHEREAS, As part of the spring amendments for the *Fiscal Year 2024 Capital Budget and Amendments to the Fiscal Year 2023–2028 Capital Improvements Program*, the superintendent of schools recommends a boundary study scope to determine the service area for the reopening of Charles W. Woodward High School; and

WHEREAS, Pursuant to Montgomery County Public Schools Regulation FAA-RA, *Educational Facilities Planning*, the superintendent of schools, to determine a recommendation for the scope of this boundary study, considered the “minimum unit of analysis” and then considered the “maximum extent” of the geographic areas to be considered to “effectively address the four factors established in Board of Education Policy FAA, *Educational Facilities Planning*”; and

WHEREAS, Montgomery County Public Schools Regulation FAA-RA, *Educational Facilities Planning*, states that “concerns potentially affecting broader communities may require the scope to extend to consideration of options involving communities in adjacent clusters;” and

WHEREAS, On February 23, 2023, the Board of Education held a work session on the superintendent of schools’ boundary study scope recommendation to determine the service area for the reopening of Charles W. Woodward High School; and

WHEREAS, On March 9, 2023, the Board of Education held a public hearing for community members to provide testimony on the superintendent of schools’ recommendation; and

WHEREAS, On March 14, 2023, the Board of Education held a second work session to further discuss the recommendation of the superintendent of schools and the public hearing testimony; now therefore be it

Resolved, That the scope of the boundary study to establish the service area for the reopening of Charles W. Woodward High School includes the following high schools:

- Bethesda Chevy-Chase
- Montgomery Blair
- Albert Einstein
- Walter Johnson
- John F. Kennedy
- Northwood
- Wheaton
- Walt Whitman

and be it further

Resolved, That the scope of the boundary study to establish the service area for the reopening of Charles W. Woodward High School includes the following middle schools:

- Argyle
- Eastern
- A. Mario Loiederman
- Newport Mill
- North Bethesda
- Parkland
- Thomas W. Pyle
- Odessa Shannon
- Silver Creek
- Silver Spring International
- Sligo
- Takoma Park
- Tilden
- Westland

and be it further

Resolved, That no elementary schools be included in the boundary study; and be it further

Resolved, That due to the extent of the boundary study, a Request for Proposal will be issued to hire a consultant to support Montgomery County Public Schools staff with the boundary study process, including, but not limited to, facilitation and community engagement; and be it further

Resolved, That an anticipated timeline for the boundary study process to determine the service area for the reopening of Charles W. Woodward High School is provided below:

- Spring 2023—Request for Proposal is released
- Summer 2023—Board of Education approves consultant
- Fall 2023—Montgomery County Public Schools staff and consultant prepare for community engagement process and provide stakeholders with meeting information
- Early 2024–Fall 2024—Boundary Study process (community meetings, option development, feedback)
- Early 2025—Boundary Study report is released
- Winter 2025 (February)—Superintendent’s recommendation on the boundary study is released
- Winter 2025 (February–March)—Board of Education work sessions, public hearings, and action on the superintendent’s recommendation on the boundary study

and be it further

Resolved, That this boundary study be conducted in accordance with Board of Education Policy FAA, *Educational Facilities Planning*, and Montgomery County Public Schools Regulation FAA-RA, *Long-range Educational Facilities Planning*.


MBM:MBH:DEE:SPA:ALK:lmt

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 19, 2024

MEMORANDUM

To: Members of the Board of Education

From: Monique T. Felder, Interim Superintendent of Schools 

Subject: Boundary Study Scope Recommendation to Determine the Service Area for the new Crown High School and the Expansion of Damascus High School

To address the urgent space needs in the mid-county region, the new Crown High School was approved for planning and construction with a completion date of August 2027. The high schools identified to populate the new high school included: Gaithersburg, Northwest, Quince Orchard, Richard Montgomery, and Thomas S. Wootton high schools. While these high schools were identified as part of the initial funding recommendation, this identification was not a Board of Education adopted boundary scope.

In addition to the new Crown High School, Damascus High School has an approved Major Capital Project that will renovate and expand the existing school, with a scheduled completion date of August 2027. The expansion of Damascus High School was intended to accommodate students from Clarksburg High School, projected to be overutilized by over 400 students in the 2029–2030 school year.

As noted above, the new Crown High School and the Damascus High School Major Capital Projects are both scheduled to be completed in August 2027. As part of the *Superintendent's Recommended FY 2025 Capital Budget and FY 2025–2030 Capital Improvements Program*, it was recommended that since both capital projects require a boundary study process and both are scheduled to be completed August 2027, a holistic review of needed boundary adjustments would be conducted between November 2023–January 2024, and a recommendation would be provided to the Board of Education in February 2024, as part of the spring amendments process for the *FY 2025 Capital Budget and FY 2025–2030 Capital Improvements Program*.

WHEREAS, The new Crown High School is being constructed to address the overutilization at high schools in the mid-county region; and

WHEREAS, The Damascus High School Major Capital Project includes the expansion of the existing facility to address the overutilization at Clarksburg High School; and

WHEREAS, Both the new Crown High School and the Damascus High School Major Capital Projects are scheduled to be completed in August 2027; and

WHEREAS, Clusters identified to populate the new Crown High School are adjacent to both Clarksburg and Damascus clusters; and

WHEREAS, The interim superintendent of schools, as part of the spring amendments for the *FY 2025 Capital Budget and the FY 2025–2030 Capital Improvements Program*, recommended a combined boundary study for the new Crown High School and the Damascus High School Major Capital Projects; and

WHEREAS, On February 27 and March 7, 2024, the Board of Education held two work sessions on the interim superintendent of schools' recommendation for the boundary study scope to determine the service area for the new Crown High School and the expansion of Damascus High School; and

WHEREAS, On March 7 and 14, 2024, the Board of Education held two public hearings for community members to provide testimony on the interim superintendent of schools' recommendation for the boundary study scope to determine the service area for the new Crown High School and the expansion of Damascus High School; and

WHEREAS, Pursuant to Montgomery County Public Schools Regulation FAA-RA, *Long-range Educational Facilities Planning*, Additional Guidelines for Developing Options for School Boundaries and Geographic Student Choice Assignment Plans, *The superintendent of schools develops recommendations for the scope through a multi-step process which considers first the minimum unit of analysis that could address the immediate concern, then considers the maximum extent of the potentially affected geographic area(s) that may need to be considered to effectively address the four factors established in Board Policy FAA, Educational Facilities Planning*; now therefore be it

Resolved, That one boundary study be conducted for the new Crown High School and the expansion of Damascus High School and the boundary study scope include the following high schools:

- Winston Churchill
- Clarksburg
- Damascus
- Gaithersburg
- Richard Montgomery
- Northwest
- Poolesville
- Quince Orchard
- Seneca Valley
- Watkins Mill
- Thomas S. Wootton

and be it further

Resolved, That the boundary study scope for the combined new Crown High School and the expansion of Damascus High School include the following middle schools:

- John T. Baker
- Cabin John
- Roberto W. Clemente
- Forest Oak
- Robert Frost
- Gaithersburg
- Herbert Hoover
- Dr. Martin Luther King, Jr.
- Kingsview
- Lakelands Park
- Montgomery Village
- Neelsville
- John Poole
- Ridgeview
- Rocky Hill
- Hallie Wells
- Julius West

and be it further

Resolved, That no elementary schools be included in the boundary study; and be it further

Resolved, That due to the extent of the boundary study, a Request for Proposal will be issued to hire a consultant to support Montgomery County Public Schools staff with the boundary study process, including, but not limited to, facilitation and community engagement; and be it further

Resolved, that the following is an anticipated timeline for the combined boundary study process to determine the service area for the new Crown High School and the expansion of Damascus High School:

- Spring 2024—Request for Proposal is released
- Summer 2024—Board of Education approves consultant
- Fall 2024—Montgomery County Public Schools staff and consultant prepare for community engagement process and provide stakeholders with meeting information
- Early 2025–Fall 2025—Boundary Study process (community meetings, option development, feedback)
- Early 2026—Boundary study report is released
- Winter 2026 (February)—Superintendent of schools’ recommendation on the boundary study is released
- Winter 2026 (February–March)—Board of Education work sessions, public hearings, and action on the superintendent of schools’ recommendation on the boundary study;

and be it further

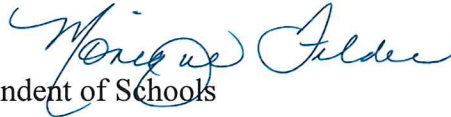
Resolved, That this boundary study be conducted in accordance with Board of Education Policy FAA, *Educational Facilities Planning*, and Montgomery County Public Schools Regulation FAA-RA, *Long-range Educational Facilities Planning*.

MTF:MBH:SPA:ALK

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 19, 2024

MEMORANDUM

To: Members of the Board of Education 

From: Monique T. Felder, Interim Superintendent of Schools

Subject: Revised Boundary Study Timeline for the Boundary Study Scope to Determine the Service Area for the Reopening of Charles W. Woodward High School

On March 28, 2023, the Board of Education approved the boundary study scope to determine the service area for the reopening of Charles W. Woodward High School (Resolution No. 144-23). As a result of the continued effects of the COVID-19 health pandemic, unprecedented rise in material prices, disruptions in the supply chain, and staffing shortages, the *Superintendent's Recommended FY 2025 Capital Budget and FY 2025–2030 Capital Improvements Program*, released on October 27, 2023, included a one-year construction extension for the Northwood High School Addition/Facility Upgrade project and the reopening of Charles W. Woodward High School. Due to this one-year extension, the reopening of Charles W. Woodward High School now is scheduled for August 2027.

The approved boundary study scope included a timeline that coincided with the August 2026 reopening of Charles W. Woodward High School. With the revised completion date for this capital project, the boundary study process timeline must be revised to align with the reopening date of August 2027.

WHEREAS, On March 28, 2023, the Board of Education approved the boundary study scope to determine the service area for the reopening of Charles W. Woodward High School (Resolution No. 144-23); and

WHEREAS, As part of the *Superintendent's Recommended FY 2025 Capital Budget and FY 2025–2030 Capital Improvements Program*, the completion date for the reopening of Charles W. Woodward High Schools was extended one year to August 2027; and

WHEREAS, A revision to the approved boundary study timeline is needed to coincide with the completion date for the Charles W. Woodward High School; and

WHEREAS, As part of the spring amendments for the *Fiscal Year 2025 Capital Budget and the Fiscal Year 2025–2030 Capital Improvements Program*, the interim superintendent of schools recommended a revised timeline for the Board of Education adopted boundary study for the reopening of Charles W. Woodward High School to align with the revised completion date; and

WHEREAS, On February 27 and March 7, 2024, the Board of Education held two work sessions on the interim superintendent of schools' recommended revised timeline for the boundary study scope to determine the service area for the reopening of Charles W. Woodward High School; and

WHEREAS, On March 7 and 14, 2024, the Board of Education held two public hearings for community members to provide testimony on the interim superintendent of schools' revised timeline recommendation; now therefore be it

Resolved, That the revised timeline for the boundary study process to determine the service area for the reopening of Charles W. Woodward High School is provided below:

- Spring 2024—Request for Proposal is released
- Summer 2024—Board of Education approves consultant
- Fall 2024—Montgomery County Public Schools staff and consultant prepare for community engagement process and provide stakeholders with meeting information
- Early 2025–Fall 2025—Boundary Study process (community meetings, option development, feedback)
- Early 2026—Boundary study report is released
- Winter 2026 (February)—Superintendent of schools' recommendation on the boundary study is released
- Winter 2026 (February–March)—Board of Education work sessions, public hearings, and action on the superintendent of schools' recommendation on the boundary study;

and be it further

Resolved, That the high schools and middle schools identified in the Board of Education adopted boundary study scope (Resolution No. 144-23) are unchanged; and be it further

Resolved, As stated in the Board of Education adopted boundary study scope (Resolution No. 144-23), no elementary schools are to be included in the boundary study; and be it further

Resolved, That this boundary study be conducted in accordance with Board of Education Policy FAA, *Educational Facilities Planning*, and Montgomery County Public Schools Regulation FAA-Ra, *Long-range Educational Facilities Planning*.

MTF:MBH:SPA:ALK:lm