

## MONTGOMERY COUNTY PUBLIC SCHOOLS

*Expanding Opportunity and Unleashing Potential*

PROCUREMENT UNIT

July 17, 2020

301-279-3555

RFP Number: 7244.1  
Due Date: August 7, 2020  
Open Time: 2:00 p.m.

To: Prospective Respondents:

Montgomery County Public Schools (MCPS) is soliciting a Request for Proposal (RFP) from qualified vendors for a video software editing platform. The platform will allow schools and coaches to use video for instructional purposes and to assist with the college recruiting process for student-athletes.

Contracts shall be awarded and performed in accordance with the attached specifications, terms, and general conditions. The intent is to utilize one platform across all 25 MCPS high schools for all sports.

Questions regarding the RFP must be submitted by the close of business, 4:00 p.m., on July 24, 2020. Responses will be posted on MCPS' Procurement website on July 22, 2020.

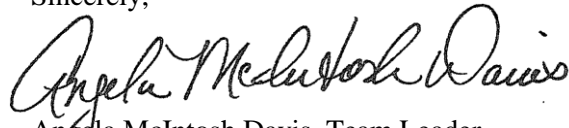
There is no pre-bid conference scheduled.

Please respond according to the instructions provided in the attached. Submissions must be received on or before 2:00 p.m., on August 7, 2020. Submissions received after this date and time will not be considered. Submittals shall be delivered in a sealed opaque envelope with the RFP number, opening date and opening time indicated in the lower left corner of the envelope. Submissions shall be delivered to Montgomery County Public Schools Procurement Unit, 45 West Gude Drive, Suite 3100, Rockville, Maryland 20850.

The responder must submit one (1) original and six (6) copies, as well as one electronic version on CD or flash drive and one redacted copy (one (1) hard copy plus the electronic version) of the proposal. The submission must be signed by an official having authority to contract with MCPS. The firm and official's name shall be used. This solicitation does not commit the district to pay any costs incurred in the submission of proposals or guarantee that an award will be made.

In the event of emergency closing of the MCPS Board of Education offices, this RFP will open at the same time on the next regular working day.

Sincerely,



Angela McIntosh Davis, Team Leader  
Procurement Unit

AMD:lsc  
Enclosure