

**Department of Materials Management
Procurement Unit
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

July 27, 2020

NOTICE TO BIDDERS

The following are questions and responses regarding RFP No. 7244.1, Implementation of a Video Software Editing Platform for the Montgomery County Public Schools (MCPS) High School Interscholastic Athletics Program

Question 1: For pricing the “Mini Package” in section 5.0...it states 6 sports. Does this actually mean 6 teams...example:

- 1) Football
- 2) Girls VB
- 3) Boys Basketball
- 4) Girls Basketball
- 5) Boys lacrosse
- 6) Girls lacrosse

or

Does this mean 6 sports, that may be 10 teams:

- 1) Football > 1 team
- 2) VB > 2 teams
- 3) Basketball > 2 teams
- 4) Lacrosse > 2 teams
- 5) Soccer > 2 teams
- 6) Field Hockey > 1 team

Answer: **6 sports that may be 10 teams**

Question 2: I just saw the Washington Post article ([article](#)). It's a difficult time for you, your athletes, and coaches. Does everything stay intact with the RFP or will there be changes coming?

Answer: **Everything is intact for now, as we may work to reimagine seasons**

Question 3: We are diligently working on the RFP. It requests that we return the RFP in a template. Do you have the template to share with us or a formatted template that we can send our RFP back in on?

Answer: **Please follow the instructions in the RFP document, Sections 8.0 FORMAT OF RESPONSE, and Section 9.0 MANDATORY SUBMISSIONS.**

You may request a Microsoft Word version, as offered in Section 9.0 to help you in preparing the response.

Question 4: Is the date August 7th the final cutoff date or are RFP still being accepted after August 7th?

Answer: **Proposals are to be received no later than 2:00 p.m. on August 7, 2020. Submissions received after this date and time will not be considered.**

Question 5: Can the RFP be emailed or does it have to be a hard copy, and if we are able to email are we still required to send the flash drive?

Answer: **One (1) original and six (6) copies, as well as one electronic version on CD or flash drive and one redacted copy of the response (hard copy plus electronic version) must be sent by mail, courier or hand-delivery and shall be in binders with tabs identifying each section. A table of contents should be included and all pages numbered as referenced in the Table of Contents. No faxes of proposals will be accepted. Proposals are to be received no later than 2:00 p.m. on August 7, 2020. Submit responses of the entire RFP proposal to:**

**Montgomery County Public Schools
Procurement Unit
45 West Gude Drive, Suite 3100
Rockville, MD 20850**

Question 6: It states in 2.0, there are 20 interscholastic sports per high school in the county but later in 2.0, there is a list of 26 sports teams. Are there 6 of those sports teams that will not need a platform? Will all 25 high schools use all 20 or 26 sports platforms?

Answer: **20 sports, 44 potential teams per school**

Laurie Checco,
CPPB, Buyer II
Procurement Unit

Please indicate your receipt of this notice by signing below and returning with your proposal or under a separate cover.

Accepted By: _____
(Name & Title)

Name of Company: _____

Date: _____