

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

November 12, 2019

MEMORANDUM

APPROVED BY BOARD

To: Members of the Board of Education
From: Jack R. Smith, Superintendent of Schools
Subject: Procurement Contracts of \$25,000 or More

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; and

WHEREAS, Funds have been budgeted for the purchase and financing of cargo vans, commercial cutaway vans, box trucks, passenger vans, and a 4-door sedan in the amount of \$737,450 through Bid No. 1065344, Off-the-Lot, New Vehicles and Equipment; and

WHEREAS, Funds have been budgeted for the purchase and financing of 65 school replacement copiers in the amount of \$390,000 through Bid No. 4400003732, Multifunction Devices and Related Services; and

WHEREAS, The acquisition of cargo vans, commercial cutaway vans, box trucks, passenger vans, a 4-door sedan, and 65 school replacement copiers through financing agreements has been reviewed by legal counsel; and

WHEREAS, It is recommended that Request for Proposal No. 4889.1 Fitness for Duty, be rejected due to the number of submissions deemed non-responsive to the scope of the Request for Proposal; now therefore be it

Resolved, That the cargo vans, commercial cutaway vans, box trucks, passenger vans, and a 4-door sedan be purchased and financed in the amount of \$737,450 for a 5-year term under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That the 65 school replacement copiers be purchased and financed in the amount of \$390,000 for a 4-year term under the Master Lease/Purchase Agreement with Banc of America Public Capital Corporation; and be it further

Resolved, That the proceeds from the aforementioned financing be used to reimburse Montgomery County Public Schools accounts to the extent that such equipment has been or will be acquired before closing; and be it further

Resolved. That the Board of Education president and the superintendent of schools be authorized to execute the documents necessary for these transactions; and be it further

Resolved. That Request for Proposal No. 4889.1, Fitness for Duty, be rejected due to the number of submissions deemed non-responsive to the scope of the Request for Proposal; and be it further

Resolved. That having been duly advertised, the following contracts be awarded to the low bidders meeting specifications as follows:

1065344	Off-the-Lot, New Vehicles and Equipment Responsible Office: Department of Materials Management	
	<u>Awardees</u>	
	K. Neal International Trucks, Inc.,* Hyattsville, Maryland	\$351,504
	Criswell Chevrolet, Inc., Gaithersburg, Maryland	303,341
	Lindsay Ford, LLC, Wheaton, Maryland	<u>82,605</u>
	Total	\$737,450
165-97	Food Service Integrated Software—Extension Responsible Office: Division of Food and Nutrition Services	
	<u>Awardee</u>	
	Global Payments, Inc., Jeffersonville, Indiana	\$117,378
2015-42	Furniture (Office, School, Library, Etc.)—Extension Responsible Office: Department of Materials Management	
	<u>Awardee</u>	
	Douron, Inc.,* Owings Mills, Maryland	\$900,000
4400003732	Multifunction Devices and Related Services Responsible Office: Department of Materials Management	
	<u>Awardee</u>	
	Capitol Document Solutions, LLC,* Rockville, Maryland	\$390,000
79.18.B5	E-Rate Consulting Services Responsible Office: Office of the Chief Technology Officer	
	<u>Awardee</u>	
	Funds for Learning, LLC, Edmond, Oklahoma	\$ 58,000

4081.10	Art Equipment Responsible Office: Office of Curriculum and Instructional Programs	
	<u>Awardees</u>	
	American Design Associates, Baltimore, Maryland	\$ 35,455
	Blick Art Materials, LLC, Galesburg, Illinois	7,104
	Midwest Shop Supplies, Inc.,* Sioux City, Iowa	60,509
	Nasco Education, LLC, Fort Atkinson, Wisconsin	1,205
	Pyramid Paper Company, Tampa, Florida	13,327
	School Specialty, Inc., Greenville, Wisconsin (Local Affiliate: Gaithersburg, Maryland)	42,152
	Sheffield Pottery, Inc., Sheffield, Massachusetts	<u>39,220</u>
	Total	\$198,972
4111.6	Overhead Door Installation and Repairs—Extension Responsible Office: Division of Maintenance	
	<u>Awardee</u>	
	Bob's Overhead Door Repair & Service, Inc.* Baltimore, Maryland	\$ 50,000
4265.1	Americorps/Project Change Responsible Office: Office of the Chief Academic Officer	
	<u>Awardee</u>	
	The George B. Thomas, Sr. Learning Academy, Inc. Bethesda, Maryland	\$180,700
4311.1	Maintenance/Support for Access Control Security Systems— Extension Responsible Office: Department of School Safety and Emergency Management	
	<u>Awardee</u>	
	Maxxess Systems, Inc., Anaheim, California	\$ 42,040
4347.2	Student Photography Services—Extension Responsible Office: Department of Materials Management	
	<u>Awardees</u> (See note on page 5)	
	Barksdale School Portraits, Ashton, Pennsylvania	
	Classic Photography and Imaging, Hanover, Maryland	

	Freed Photography, Inc., Bethesda, Maryland	
	Great American Photo, LLC,* Rockville, Maryland	
	Jostens, Inc., Chester, Maryland	
	Lifetouch National School Studios, Baltimore, Maryland	
	Masterpiece Studio, Olney, Maryland	
	Scherling Photography, LLC, Sterling, Virginia	
	School Pictures, Inc., Columbia, Maryland	
	Strawbridge Studios, Inc., Baltimore, Maryland	
	Victor O'Neill Studios, McLean, Virginia	
	Walsworth Year Books, McLean, Virginia	
	Total	\$0
4880.1	Student Re-Engagement and Restorative Justice—Extension Responsible Office: Office of Student and Family Support and Engagement	
	<u>Awardee</u>	
	Concentric Educational Solutions, Inc.,* Clinton, Maryland	\$ 45,000
4893.1	Sound Partners Phonics Based Program Responsible Office: Office of Curriculum and Instructional Programs	
	<u>Awardee</u>	
	Cambium Learning Group, Inc., Dallas, Texas	\$138,452
4894.1	Practice-Based Coaching Responsible Office: Office of Curriculum and Instructional Programs	
	<u>Awardee</u>	
	University of Maryland, Baltimore, Maryland	\$ 35,000
4895.1	Middlebury Courses and Site Licenses Responsible Office: Office of Curriculum and Instructional Programs	
	<u>Awardee</u>	
	Middlebury Interactive Languages, LLC, Middlebury, Vermont	\$ 30,000

9183.6	Waste Compactor Replacements at Various Facilities—Extension Responsible Office: Division of Maintenance/Planned <u>Awardees</u> (See note on this page) BE Equipment, Quakertown, Pennsylvania Big Stuff, Inc., Capitol Heights, Maryland Total	\$100,000
9201.5	Diploma and Certificate Covers—Extension Responsible Office: Office of the Chief of Staff, Office of Shared Accountability <u>Awardee</u> Jostens, Inc., Minneapolis, Minnesota (Local Affiliate: Chester, Maryland)	\$ 43,000
TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE		\$3,065,992

* Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Procurement Unit, Department of Materials Management, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in Procurement Unit files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency [database](#) on the Montgomery County Public Schools website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

JRS:AMZ:amd

Attachment

Bid Activity Report
November 12, 2019

Bid No.	Bid Name	Total No. of Vendors Mailed	Total No. of MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
1065344	Off-the-Lot, New Vehicles and Equipment	N/A Montgomery County Contract					
165-97	Food Service Integrated Software—Extension	38	0	6	0	1	0
2015-42	Furniture (Office, School, Library, Etc.)—Extension	N/A Howard County, Maryland Office of Purchasing Contract					
4400003732	Multifunction Devices and Related Services	N/A U.S. Communities - Fairfax County Contract					
79.18.B5	E-Rate Consulting Services	N/A Howard County Public Schools Contract					
4081.10	Art Equipment	15	4	9	3	7	1
4111.6	Overhead Door Installation and Repairs—Extension	8	1	1	1	1	1
4265.1	Americorps/Project Change	N/A					
4311.1	Maintenance/Support for Access Control Security Systems—Extension	N/A					
4347.2	Student Photography Services—Extension	12	1	12	1	12	1
4880.1	Student Re-Engagement and Restorative Justice—Extension	N/A					
4893.1	Sound Partners Phonics Based Program	N/A					
4894.1	Practice-Based Coaching	N/A					
4895.1	Middlebury Courses and Site Licenses	N/A					
9183.6	Waste Compactor Replacements at Various Facilities—Extension	10	0	2	0	2	0
9201.5	Diplomas and Certificate Covers—Extension	21	3	2	1	1	0

